

Meeting Name	Duration	Module
<p><b>Specific Learning Objectives</b> <i>(Values, Abilities, &amp; Knowledge):</i> SKYE members will be able to... <i>This section explains the competencies members should develop through this meeting. These become more tangible and accessible as the program goes on.</i></p>	<p><b>Concepts:</b> <i>Terms that should be explained and that represent important new learning concepts are given here.</i></p>	<p><b>Working Materials:</b> <i>Notebooks, markers, flipchart paper, film clips, etc. – any instrument necessary for the proper execution of the lesson is listed in this section.</i></p>
<p><b>Nonformal Methods Used and Time Required:</b> <i>The non-formal educational methods used in the meeting and the time recommended for each method are given here.</i></p>		
<p><b>Description of Each Activity:</b> <i>Each activity is presented step-by-step in a way that enables club leaders to achieve the learning objectives of every meeting.</i></p> <p><i>The following aspects should appear at every SKYE meeting (even if not explicitly in the curriculum):</i></p> <ul style="list-style-type: none"> <li>- Work on the community service-learning project</li> <li>- Administrative time*</li> </ul> <p><i>*At the conclusion of the meeting, leaders should verify the achievement of the meetings' learning objectives, complete the attendance list, announce the next meeting, and address any other administrative issues.</i></p>		<p><b>Processing/Debriefing Questions:</b> <i>This section suggests some processing or debriefing questions that SKYE leaders can use after every activity in order to achieve a meeting's learning objectives. These questions are very important to the learning process of SKYE members, and leaders can feel free to add or adjust the questions listed here.</i></p>
<p><b>Other Recommendations/Ideas:</b> <i>Recommendations for activities and any other ideas to consider are included in this section.</i></p>	<p><b>Bibliography/Documentation Resources:</b> <i>This section lists the references used in the meeting and includes additional resources of interest.</i></p>	