



## Competencies Developed through SKYE

### Project Management Competencies

SKYE members will reflect the skills, knowledge, and values/attitudes necessary to identify and address specific community needs through community service-learning projects.

#### Indicators of Project Management Competencies:

- Identifies realistic community needs that can be addressed by club.
- Takes initiative and makes decisions on SKYE projects.
- Sets clear objectives and results for an SKYE project.
- Assigns people and resources within an activity.
- Plans the efficient use of project resources.
- Participates in the continuous improvement of a project plan.
- Participates in writing an SKYE project.
- Develops a personal learning plan associated with each SKYE project.
- Recognizes project risks, evaluates alternatives, and applies criteria.
- Thinks critically and demonstrates a positive problem-solving approach.
- Collects, analyzes, and organizes information.

### Communication Competencies

SKYE members will reflect the skills, knowledge, and values/attitudes necessary to effectively express themselves, understand others, and respond appropriately to different people in different situations.

#### Indicators of Communication Competencies:

- Actively listens and understands.
- Speaks clearly and directly (is assertive).
- Negotiates actively and responsibly.
- Negotiates conflicts within the club.
- Empathizes with other club members.
- Presents a persuasive argument when appropriate.
- Utilizes the SKYE communication tools.
- Seeks and shares relevant information with club members.

- Speaks and writes clearly and creatively.
- Gives and receives feedback.
- Communicates his/her needs, expectations, and fears with club leaders.
- Participates in group discussions.
- Uses respectful language.
- Effectively utilizes verbal and nonverbal language.
- Engages in debate and uses proper methods of argumentation.

## Personal and Group Management Competencies

SKYE members will reflect the skills, knowledge, and attitudes/values necessary for effective self-evaluation, for development and implementation of a personal learning plan, for working as a member of a team towards a common goal, and for facilitating group learning.

### Indicators of Personal & Group Management Competencies:

- Self-assessment
  - Manifests awareness of the need to sustain development at both the personal and community level.
  - Monitors and evaluates his/her performance in SKYE.
  - Identifies new opportunities for development within the club.
  - Evaluates and plans personal time and work time.
- Goal-setting
  - Possesses the ability to plan personal goals and group goals within his/her SKYE club.
  - Demonstrates responsibility and invests time in personal learning.
  - Aims to achieve higher levels of performance in SKYE.
- Teamwork
  - Works and collaborates with people of a different age, gender, race, etc.
  - Respects other club members.
  - Works efficiently as both an individual and a team member.
  - Identifies his/her role on the team and recognizes the roles of others.
  - Uses teamwork skills in conflict or crisis situations.
- Facilitation
  - Facilitates a game, story, or other non-formal learning activity inside or outside the club setting.
  - Adapts learning methods to group needs.
  - Motivates club members and others.
  - Knows various non-formal educational methods for working with young people.
  - Manages information and time (both personal and group).
  - Delegates tasks within group when necessary.
  - Represents the club in various situations (such as meetings, seminars, conferences, and public presentations).

- Shares group or club leadership with other members.
- Organizes and plans meetings.
- Makes ethical decisions within the club.

## **Innovation and Creativity Competencies**

SKYE members will reflect the competencies necessary for identifying creative and innovative ideas that address difficult situations.

### **Indicators of Innovation and Creativity Competencies:**

- Thinks creatively and possesses the ability to develop original ideas and innovative solutions.
- Approaches problems and solutions in a flexible manner.
- Solves problems by applying innovative strategies.
- Takes appropriate risks and learns from those risks.
- Converts good ideas into action.
- Thinks “out of the box” and has a practical/pragmatic approach.
- Possesses the ability to gather information and to assess multiple opinions in the decision-making process.

## **Technical Competencies**

SKYE members will reflect the skills, knowledge, and attitudes/values necessary to utilize different methods and tools for communication and for the implementation of various community service-learning projects (with or without social entrepreneurial components).

### **Indicators of Technical Competencies:**

- Creates various types of documentation and utilizes important tools in SKYE (including the attendance list, meeting notes, project templates, evaluation questionnaires, success stories, etc.).
- Utilizes the SKYE technologies and communication tools.
- Understands and utilizes mathematical operations related to budgeting and financial management in order to solve problems related to both SKYE projects and personal budgets.
- Utilizes creative IT programs to develop promotional materials and create visibility for his/her SKYE club.
- Uses various search tools and research opportunities, especially those available on the internet.